



SA.37/HO/ 8328

23rd August 2022

Dear Sir/Madam,

The Sahitya Akademi, National Academy of Letters, is an autonomous organisation under Ministry of Culture, Govt. of India to work actively for the development of Indian letters and to set high literary standards, to foster and co-ordinate literary activities in all the Indian languages and to promote through them all the cultural unity of the country and publishes books in 24 Indian Languages recognized by it.

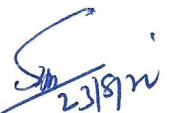
Sahitya Akademi is planning to print OMR Sheets and evaluation of the Answer Sheets as per the details given below:

S. No.	Particulars	Rate (all inclusive)
1	Material to be used for printing the OMR Sheet in the size of 11.25"x8.5" in 105 GSM Maplitho paper (quote rates on per sheet basis with minimum quantity to be print)	
2	Evaluation and preparation of result of OMR Sheet (Kindly quote rate per sheet/per candidate basis)	

The terms and conditions would be as under:

- Copy of PAN/TAN/Service Tax/VAT etc. as applicable should be submitted.
- On acceptance of the quotation the supply is to be made within 07 days time from the date of work order.
- The rates quoted shall be valid for a period of 90 days from the date of work order.
- Payment shall be made on satisfactory supply subject to quality/quantity.
- The Secretary, Sahitya Akademi reserves the right to increase or decrease quantity or cancel the process before and after inviting the quotations.

The quotations may be submitted in a sealed envelope superscribed "Quotation for printing and evaluation of OMR Sheets" addressed to the Secretary, Sahitya Akademi, Rabindra Bhavan, 35, Ferozeshah Road, New Delhi-110001 must reach within 7 days' time from the date of issue of this quotation letter.


(Dr. Sanjay Kumar)
Dy. Secretary (Admn.)