



# साहित्य अकादेमी

(राष्ट्रीय साहित्य संस्थान)  
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## Sahitya Akademi

(National Academy of Letters)  
Rabindra Bhavan, 35 Ferozeshah Road, New Delhi-110001  
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SA37/H.O./COMPUTER/2479

28 June, 2021  
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Sub: Inviting Quotations for purchase of AIO Desktop-reg.

Dear Vendor

The Sahitya Akademi, National Academy of Letters, which deals in literature in 24 languages of India recognized by it, has been established by the Government of India, is an autonomous organization under Ministry of Culture to work actively for the development of Indian Letters and co-ordinate literary activities in all Indian Languages.

The Akademi is in process to procure an AIO-Desktop. The configuration required for the same is as under: -

S.no	Item Description
	<b>AIO-Desktop</b>
1	Intel® Core™ i7 processor latest available Gen
2	16GB of RAM
3	512 GB SSD
4	1TB HDD
5	DVD R/W (Optional)
6	Preinstalled O.S. windows 10 pro upgradable to Windows 11
7	Screen Size 24"
8	Dedicated Graphic memory 2GB
9	Warranty 3-3-3

You are requested to submit your quotation/competitive rates for supply on the following terms and conditions:

- copy of PAN/TAN/Services Tax/VAT/GST
- on acceptance of the quotation the supply is to be made within a weeks' time from the date of issue of the work order.
- the rates quoted shall be valid for a period of six months
- payment shall be made within 30 days' time on satisfactory supply/installation/working of the product
- Sealed quotation addressed to Secretary, Sahitya Akademi, Rabindra Bhavan, 35, Ferozeshah Road, New Delhi - 110001 must reach within 10 days from the date of this letter.
- Competent Authority may reject any quotation and cancel the process of procurement without assigning any reason
- Any legal dispute shall be within the jurisdiction of Hon'ble High Court of Delhi.

(Krishna Ravindra Kimbahune)  
Dy. Secy i/c Admin