



साहित्य अकादेमी

(राष्ट्रीय साहित्य संस्थान)

रवीन्द्र भवन, 35 फीरोज़शाह मार्ग, नई दिल्ली-110001

दूरभाष : +91-11-23386626-28, फ़ैक्स : +91-11-23382428

ई-मेल : secretary@sahitya-akademi.gov.in

वेबसाइट : http://www.sahitya-akademi.gov.in

Sahitya Akademi

(National Academy of Letters)

Rabindra Bhavan, 35 Ferozeshah Road, New Delhi-110001

Phone: +91-11-23386626-28, Fax: +91-11-23382428

E-mail: secretary@sahitya-akademi.gov.in

Website: http://www.sahitya-akademi.gov.in

02 May, 2018

SA37/H.O. 5454

Sub: Inviting quotations for AMC of Audio/visual Systems-reg.

Dear Vendor

The Sahitya Akademi, National Academy of Letters, which deals in literature in 24 languages of India recognized by it, has been established by the Government of India, is an autonomous organization under Ministry of Culture to work actively for the development of Indian letters and co-ordinate literary activities in all Indian languages.

The Akademi intends to hire services of a firm for annual maintenance of its audio/visual systems as per details given below:

1 st floor Auditorium Audio/Visual System			3 rd Floor Conference Hall Audio/Visual system		
Specification		Quantity	Specification		Quantity
Amplifier	QTA1240D	01	Processing Unit	Bosch	01
Amplifier	EV PA 2250T	01	Feedback Suppressor	Plena(Bosch)	01
Mixer	Dynacord CMS 1600	01	Universal Amplifier	Plena (Bosch)	01
Mixer	RCF Live Pad 12cx	01	Mixer Amplifier	Plena(Bosch)	02
Sound System Processor	DC-One 24 bit	01	Microphone Gooseneck	Bosch	18
Cordless Mic with receiver	EV	01	Speaker (wall mounted)	Bosch	02
Projector	Sony	01	Speaker (ceiling)	-	06
Podium Phantom Mic	Shure	03	Projector	Panasonic	01
Speakers	-	08			

You are requested to submit your quotation/competitive rates for AMC (Comprehensive and non-comprehensive) on following terms and conditions:

- x) Profile of the company along with the registration certificate.
- xi) Scop of work included in AMC
- xii) Response time to be taken to attend a call
- xiii) Satisfactory service/Maintenance on fortnightly basis or as per requirement/demand from time to time.
- xiv) copy of PAN/TAN/GST
- xv) The quotations shall be valid for a period of 60 days
- xvi) payment shall be made on quarterly basis on submission of bill along with service/maintenance certificate/reports.
- xvii) Quotations comprehensive/non comprehensive addressed to Secretary, Sahitya Akademi, Rabindra Bhavan, 35 Ferozeshah Road, New Delhi – 110001 may be sent/submitted within fifteen days time from the date of the quotation letter. The envelop should be superscribed "Quotation for AMC of Audio/Visual System".
- xviii) The sights may be inspected between following the dated of issue of the quotation letter and one day prior to last date of the quotation letter

Renu Mohan Bhan
Deputy Secretary (Admn.)